

ANNEXURE H

SCORECARD

S.No.	Domains/Sub-domains	Score	Remarks
1	Curriculum, Pedagogy and Assessment		
1.1	Curriculum Planning		
	1.1.1 Principal and teachers are familiar with the spirit and content of NCF and recommendations of NEP	3	
	1.1.2 The Principal and teachers are familiar with the curriculum documents and support material brought out by CBSE	3	
	1.1.3 There is an Integrated Annual Curriculum and Pedagogical Plan.	3	
	1.1.4 Curriculum develops skills and abilities which prepares students for lifelong learning and fosters global citizenship and attain Sustainable Development Goals (SDG's)	2	Need to work
1.2	Teaching Learning Processes		
	1.2.1 School follows an optimum number of teaching days and teaching hours	4	
	1.2.2 Teacher – Student Ratio	4	
	1.2.3 Teachers adopt varied teaching learning approaches reflecting their understanding of the needs of the students	2	Continuously working on this area
1.3	Student Enrichment Programmes embedded in the Annual Curriculum and Pedagogical Plan		
	1.3.1 The school provides ample opportunities for Art Education.	2	Art teacher need to be appoint
	1.3.2 The School Vocational Education Programme develop employability and entrepreneurial skills in the students.	1	More vocational subjected need to be introduced
	1.3.3 The school provides facilities to the students to participate in activities related to Literary and Creative Skills; Scientific Skills; Information and Communication Technology Skills; Communication	3	There is a scope of improvement

	Skills, Digital literacy, Organizational Leadership Skills, and Aesthetic Skills.		
	1.3.4 The school has a Life Skills development programme.	1	Working on this aspect
1.4	Mainstreaming Physical Education and Sports		
	1.4.1 School has a Policy & a strong leadership for promoting Healthy Physical Education in Students.	3	
	1.4.2 Teaching and learning of PE is rich and engaging.	3	
	1.4.3 PE helps in promoting preventive healthcare and healthy lifestyle choices.	2	Are a need improvement
	1.4.4 Inclusive PE and Sport is an important aspect of school ambience	3	
1.5	Values and Ethos		
	1.5.1 The school fosters values through a climate of care, compassion, and respect; welcomes diversity and creates a culture of pride for the school amongst the stakeholders	2	Thought school is continuously working on it but still a lot of need to be done
1.6	Student Performance, Assessment of Learning Outcomes and Feedback		
	1.6.1 The school ensures 75% attendance of its students	3	
	1.6.2 Teachers use multiple modes of assessment to assess the performance of the students - Assessment of Learning.	3	
	1.6.3 The school has defined procedures and criteria to regularly assess the students' performance; adopts varied assessment tools and techniques to assess the performance of the students - Assessment for Learning and As Learning.	3	
	1.6.4 Learning Outcomes are used as checkpoints to assess student's learning.	2	Need to improve
	1.6.5 Assessment of skills and competencies are done based on the criteria given in the Holistic Progress Card.	2	Need to improve
	1.6.6 The school ensures all students achieve and progress on their developmental continuum.	2	Need to improve
Total	Score Obtained -56	Maximum Marks-88	(56×40)/88=25%
2	Infrastructure		
2.1	2.1.1 The school has sufficient classrooms conducive to learning.	3	

	2.1.2 The School Library facilitates effective delivery/implementation of its educational programmes.	2	
	2.1.3 Laboratories are available to support learning activities.	3	
	2.1.4 Computer and other ICT facilities are available to support different administrative and educational activities in the school.	3	
	2.1.5 The school has adequate number of activity rooms for art, sculpture, music, dance, theatre, technology.	2	Rooms are available but instructors are required.
2.2	Principal's Office, Staffroom and Administrative Offices		
	2.2.1 The school has sufficient space for Principal, staff and administration as per requirements.	4	
2.3	Infirmary and Health Management Facilities		
	2.3.1 The school has effective preventive health care and health management facilities.	2	
2.4	Water, Sanitation Facilities and Waste Management		
	2.4.1 The school provides safe drinking water; adequate sanitation facilities and follows effective waste management practices.	3	
2.5	Furniture		
	2.5.1 The school has adequate, safe, comfortable, age appropriate and aesthetically designed furniture.	3	
2.6	Lighting and Ventilation		
	2.6.1 The school building is designed for natural lighting and ventilation in keeping with the best international norms.	4	
2.7	Eco-friendly orientation, aesthetics, lawns and green plants		
	2.7.1 The school follows eco-friendly/green practices.	2	Need to be improve
2.8	Safety Provisions		
	2.8.1 The school ensures safety measures as per statutory requirements and as defined by the Board from time to time; effective measures are also in place for Disaster Management.	2	Need to be improve

2.9	PlaygroundandSportsFacilities		
	2.9.1Indoorandoutdoor sportfacilitiesare available andsupport divyang.		2
2.10	Hostels(OnlyforResidentialSchoolsandseparate forBoysand Girls)		
	2.10.1 School has sufficient rooms/dormitories, recreational spaces, washrooms, drinking areas, residence ofwarden, residence ofpastoralcare staff, visitors' room, laundry room, storage room for food items(perishableandnon-perishable)andadditional bedding, andcommonroom.	NA	
	2.10.2Schoolprovidesforaseparatecleanand hygienicKitchenandDiningArea.	NA	
	2.10.3 The school fosters a culture ofcleanlinessandhygiene.	NA	
	2.10.4Schoolprovidesforsafetyandsecurityof students.	NA	
	2.10.5Students'physical,mental,socio-emotional andintellectualwell-beingistakencareofby intensivepastoralcareprogrammes.	NA	
2.11	SchoolCanteen(ForDaySchools)		
	2.11.1Theschoolhasawell-managed,clean, hygienicandsafecanteen.	NA	
Total	ScoreObtained –35' -----	MaximumMarks-52	(35X10)/52=6.73%
3	HumanResources		
3.1	SchoolStaff–teachingandnon-teaching		
	3.1.1 The school recruits qualified and competent staff(teaching and non-teaching) that is sufficient in numbertosupportfulfillmentofschoolmissionand Objectives.	3	
	3.1.2Theschoolhasaninductionpolicyinplacefor thenew employees.	2	
	3.1.3The schoolconductsstaffappraisal.	3	
	3.1.4Theschoolcarriesoutstaffdevelopment programmesandcapacitybuildingofteachers.	3	
	3.1.5Theschooldecidesthesalaryandother allowancesasperstatenorms/centralnorms	2	Need to be upgrade
	3.1.6Theschoolprovidesstaffincentivesand appreciation.	1	Need to be upgrade

	3.1.7 The school has a well-developed mechanism of online and offline mentoring of teachers.	2	Need to develop more
3.2	Parents		
	3.2.1 Parents are partners in the qualitative growth of the school.	2	
3.3	Students		
	3.3.1 Students participate and are involved in school improvement activities.	3	
3.4	Alumni		
	3.4.1 Alumni is involved in the school development programmes	1	
3.5	Community		
	3.5.1 The school is committed to fostering effective school community partnership for providing enriching opportunities to enhance students' achievement and wellbeing.	2	
Total	Score Obtained – '24' -----	Maximum Marks - 44	(24X10)/44= 5.45%
4	Inclusive Practices		
4.1	Barrier free environment		
	4.1.1 The school provides barrier free access in terms of physical environment to the divyang and students from all socio economic backgrounds.	2	
	4.1.2 The school provides barrier free access in terms of curriculum to divyang.	2	
	4.1.3 The school provides barrier free access in terms of teaching and assessment to divyang.	2	
4.2	Games, Sports and other Recreational Facilities		
	4.2.1 Adequate and appropriate indoor and outdoor games, sports and other recreational facilities are provided to divyang.	2	
4.3	Transportation Facilities		
	4.3.1 The school provides adequate transportation facilities to divyang.	1	Need to improve
4.4	Overcoming Attitudinal Barriers		
	4.4.1 Training and sensitization programmes are conducted for all staff members by the school with respect to divyang.	1	Need to improve
4.5	Other Support Services		

	4.5.1 The school provides support services or resources for 3 divyangand students from all socio economic backgrounds.		
Total	Score Obtained– ‘13’ -----	Maximum Marks-28	(13X 10)/28= 4.64%
5	Management and Governance		
5.1	Vision and Mission Statement		
	5.1.1 The school is guided by clear vision and mission statements and a set of standard operating procedures.	2	
5.2	Institutional Planning Mechanism		
	5.2.1 The school has both long term and short term plans commensurate with its vision and mission statement for institutional planning.	2	
5.3	Effective Coordination		
	5.3.1 The management ensures effective co- ordination within the school and with outside community.	2	
5.4	Resource Management		
	5.4.1 There is a rationale for resource management and mechanisms are in place.	3	
5.5	Relationship Management		
	5.5.1 There is a formal mechanism for relationship management (staff, parents, community, alumni, etc.)	2	
5.6	Activity Management		
	5.6.1 There is complete activity management mechanism available in the school.	3	
5.7	Data and Record Maintenance		
	5.7.1 There is complete data and record maintenance.	3	
5.8	Oral/Virtual/Online and Written Communication		
	5.8.1 Effective oral/virtual/online and written communication systems are in place.	3	
5.9	Financial and Fee Administration		
	5.9.1 There is a mechanism for financial and fee administration including record keeping, budget, audit, etc.	3	
5.10	Admission Process		
	5.10.1 The school admission policy and process is non-discriminatory, rational, transparent and in consonance with Board's and RTE Act guidelines and norms.	3	

Total	Score Obtained – ‘26’ -----	Maximum Marks-40	(26X 10)/40= 6.5%	
6	Leadership			
6.1	Pedagogical Leadership			
	6.1.1 The school leader has a clear Vision and Direction to take the school forward.	3		
6.2	Collaborative Leadership			
	6.2.1 The school leaders demonstrate effective communication, cross-functional collaborations and build relationships.	3		
6.3	Systems for Ongoing Quality and Change Management			
	6.3.1 The school leaders strive for continual improvement in the learning outcomes of students.	3		
	6.3.2 The school leaders demonstrate capacity to improve systems in the school and ensure an ethos of responsibility and accountability.	3		
	6.3.3 The school leaders promote innovation by introducing creative methods and techniques that equip students and the institution with 21 st century skills.	3		
Total	Score Obtained- ‘15’ -----	Maximum Marks 20	(15X10)/20= 7.5%	
7	Beneficiary Satisfaction			
7.1	Satisfaction of Students			
	7.1.1 The school allows students to express their opinions, views and suggestions on policies and develops a mechanism to involve them in the decision-making process.	2		
7.2	Satisfaction of Teachers			
	7.2.1 The school creates a non-threatening and caring environment for the teachers to voice their feedback and develops a mechanism to review this feedback periodically and use it for improvement, planning and assessing teachers satisfaction.	3		
7.3	Satisfaction of Office Staff			
	7.3.1 School provides opportunities to the Office Staff to express their opinion, views and suggestions regarding the policies and use this feedback for improvement.	2		

7.4	SatisfactionofPrincipal		
	7.4.1 The Management/Society provides a mechanism for the Principal to voice his/her suggestions, views and concerns and periodically reviewsthesameforcontinualimprovementandalso usesit toassessthePrincipal'ssatisfaction.	3	
7.5	SatisfactionofParentsandAlumni		
	7.5.1 The school provides a platform for the parents andthealumnitosharetheirfeedbackontheongoing processes of the school and review the same for improvingperformanceoftheschoolandfor assessingtheirsatisfaction.	2	
7.6	SatisfactionofCommunity		
	7.6.1Theschoolprincipalchartsrelevantcommunity outreach programmes (viz, preserving the heritage, working with old age homes, preserving environment)andintegratesthemintheannual curriculumplanfor allage groups.	2	
7.7	SatisfactionofManagement		
	7.7.1 The management develops a mechanism for reviewing the vision and mission statement of the schoolandassessesitandusesitfordevelopinga processofcontinualimprovement.	2	
Total	ScoreObtained-'16' -----	MaximumMarks28	(16X 10)/28= 5.7%^s